

# MIAMI COUNTY AGRICULTURAL SOCIETY BY-LAWS

## ARTICLE 1- Quorum

**Section 1.** For the transaction of business, one half plus one members' or more at any regular or special meeting shall constitute a quorum.

**Section 2.** The board of Directors shall meet monthly on a date set by the Directors. Special meetings may be held when deemed necessary, at the call of the officers, or upon the written request of any six of the Directors.

## ARTICLE 2- Duties of Officers

**Section 1.** It shall be the duty of the President to preside at all meetings of the Board of Directors, enforce the constitution and by-laws and all other rules and regulations set by the Director's. The President and Vice President shall appoint all standing committees. He is to be custodian of the Secretary and Treasurer's bond.

**Section 2.** It shall be the duty of the Vice President to preside at all meeting in the absence of the President and to perform all other duties of the President in his absence, also to serve on the committee with the President in the appointment of all standing committees, and to be responsible for signing checks in the absence of the Treasurer.

**Section 3. and 4.** The duties of the treasurer and /or secretary shall be contained in appropriately titled job descriptions reflecting other responsibilities and requirements as are incumbent to the position. Said descriptions, and all subsequent adjustments there-to as necessitated by changes in the administrative structure and/or policies of the Society., shall be approved by majority vote of the board of directors. The treasurer and/or secretary shall each be bonded in the amount of \$100,000.00 for faithful performance of their duties.

## ARTICLE 3 – Duties of Committees

**Section 1.** It shall be the duty of the Finance Committee to prepare the budget for the upcoming year, to confer with the secretary to determine the kind of advertising to buy and to be the watchdog in the distribution of this advertising to the best of their ability.

**Section 2.** It shall be the duty of the Executive Committee to act on business in need of immediate attention or when not necessary to call a meeting of the Board of Directors. All such actions shall be reported at the Board of Directors next meeting. It shall be the duty of the Ground and Building Committee to see that the grounds and buildings are kept in a clean and neat condition; that the buildings, fences, and other property are kept in proper repair. To oversee the erection of new buildings and other

**Section 4.** It shall be the duty of the Auditing Committee to inspect and audit the account books of the Treasurer and Secretary and report the results of its findings to the Board of Directors at its annual reorganization meeting, said report to show statement of receipts and expenditures for the year.

**Section 5.** It shall be the duty of the Entertainment Committee to secure suitable attractions and music for the Fair.

**Section 6.** The Concession Committee shall be composed of three members, the Secretary, President, and one other member to be appointed by the President. The Secretary shall write all contracts, subject to the approval of the other two members of the committee. Concession contracts shall be in triplicate. Copy No. 1 to be retained by the Secretary and filed for the record, copy 2 for the other party of the contract, Copy 3 for the President.

**Section 7.** Any Board member or member of his family, entering any item requiring an entrance fee, shall be required to pay such fee, or be disqualified, also to abide by all other rules and regulations as may be set by the Directors. **Section 8.** The actions of all committees shall be subject to approval or disapproval of the Board of Directors. The transactions and official action of the officers shall be subject to the Board of Directors. The transactions and official action of the officers shall be subject to the approval or disapproval by the Board of Directors.